

GILLIS LAW FIRM, LLC

(803) 931-0101

PURCHASER CONTACT INFORMATION SHEET

PROPERTY ADDRESS: _____

[In an effort to help expedite the flow of information and help this transaction reach a successful conclusion on your time frame, we are asking that you provide the below contact information for our records. **With so much information to process and verify, a timely response will help us meet your scheduled closing date.** *If you do not have all information, please fill in what you have and return now, and then call us with any additional information once determined.*]

Please fill in the below information and return :

- [1] via fax at (803) 931-0470 or
- [2] e-mail to the closing coordinator listed below

For future contact, Your Closing Specialist is:

Ashley Smith
(803) 931-0101 x 1500
For faster response, please use e-mail
asmith@gillislawfirm.net

Borrower / Purchaser #1

Corporation Name (as filed w/ SCSOS) : _____
Federal Tax I.D. _____
Contact Person : _____
Cell Phone Number: (_____) _____
Home Phone Number: _____
e-mail address: _____

Insurance Agent: Name & Company: _____
Phone Number : (_____) _____ - _____

Loan Information:

Lender Name : _____
Loan Officer: _____
Contact #: _____

Do you intend to occupy this property as your primary residence? : _____

Do you want a new survey? : _____ (Please note, a blank is considered as "NO")

**PLEASE SEND A COPY OF YOUR OPERATING AGREEMENT
/ CORPORATE RESOLUTION ASAP**